



State of West Virginia  
Agency Delivery Order

Order Date: 2018-09-27

CORRECT ORDER NUMBER  
MUST APPEAR ON ALL PACKAGES,  
INVOICES, AND SHIPPING PAPERS.  
QUESTIONS CONCERNING THIS  
ORDER SHOULD BE DIRECTED TO  
THE DEPARTMENT CONTACT.

Order Number: ADO 0307 7401 DEV1900000073	Procurement Folder: 500244
Document Name: Professional Services	Reason for Modification:
Document Description: Professional Services	
Procurement Type: Agency Delivery Order	
Buyer Name: Kimberly L Miller	
Telephone: (304) 957-2013	
Email: kimberly.l.miller@wv.gov	
Shipping Method: Best Way	Master Agreement Number: AMA 0307 DEV1800000005 1
Free on Board: FOB Dest, Freight Prepaid	

VENDOR	DEPARTMENT/CONTACT
Vendor Customer Code: VS0000014841 BALCH & BINGHAM LLP PO BOX 306  BIRMINGHAM AL 35201-0306  US Vendor Contact Phone: (304) 291-6300 Extension: Discount Percentage: 0.0000 Discount Days: 0	Requestor Name: Lisa J Fisher Requestor Phone: (304) 558-8860 Requestor Email: lisa.j.fisher@wv.gov

INVOICE TO	SHIP TO
PROCUREMENT OFFICER WV DEVELOPMENT OFFICE  ADMINISTRATION  1900 KANAWHA BLVD E BLDG 3 SUITE 800  CHARLESTON WV 25305-0311  US	WV DEVELOPMENT OFFICE  ADMINISTRATION  11900 KANAWHA BLVD E BLDG 3 SUITE 800  CHARLESTON WV 25305-0311  US

Total Order Amount: \$316.10

DEPARTMENT AUTHORIZED SIGNATURE
SIGNED BY: Kimberly L Miller DATE: 2018-09-27 ELECTRONIC SIGNATURE ON FILE

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80120000	0.00000			\$316.10
Service From	Service To	Manufacturer	Model No	Supplier Part Number	Delivery Date
2018-07-01	2018-07-31				

Commodity Line Description: LEGAL SERVICES

Extended Description:

RECEIVED

Sept 04 2018

BALCH  
& BINGHAM LLP

P.O. Box 306  
Birmingham, AL 35201  
(205) 251-8100

WV DEVELOPMENT OFFICE

VS#14841  
ADD DEV 19\*73  
IN 19\*23676

Community Advancement and Development  
Russell W Tarry, Deputy Director  
A Division of the West Virginia Development Office  
1900 Kanawha Boulevard East, Building 3, Suite 700  
Charleston, WV 25305

August 20, 2018

Client ID: 113570  
Matter ID: 001  
Invoice: 748896

RE: WVCAD CDBG Programs

Fees for Professional Services Through 07/31/18	315.00
Charges Through 07/31/18	1.10
<b>Balance Due on Current Invoice</b>	<b>\$316.10</b>

Services Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
PAB – Bailey, P. Ann Attorney -L.F.	0.90	350.00	315.00

Fund 8746 Object 3207  
SubFund 0000 SubObject 0000  
Dept 0307 Program CDBG DR ADR  
Unit 7431 ProgPeriod B17  
Appr 13000 Act

I HEREBY CERTIFY THAT THE  
ITEMS LISTED HEREIN HAVE  
BEEN RECEIVED AND APPROVED  
FOR PAYMENT  
9/17/18 *Russell W Tarry*  
Name  
Date

~~Fund  
SubFund  
Dept  
Unit  
Appr~~ ~~Object  
SubObject  
Program  
ProgPeriod  
Act~~

Please refer to invoice number 748896 when submitting payment  
Federal Tax ID# 63-0328165

**BALCH & BINGHAM LLP**

ID: 113570-001  
Invoice # 748896

August 20, 2018  
Page 2

Re: WVCAD CDBG Programs

**Services Summary**

<b><u>Date</u></b>	<b><u>Tkpr</u></b>		<b><u>Hours</u></b>	<b><u>Amount</u></b>
07/09/2018	PAB	Office conference with J. Rice; prepare email correspondence to Mr. Jeff Wood, WV National Guard, transmitting Technical Modification; exchange further email correspondence with Mr. Wood to coordinate conference call.	0.40	140.00
07/10/2018	PAB	Telephone conference with Mr. Jeff Wood, WV National Guard, regarding disaster recovery program and actions going forward.	0.50	175.00
<b>Total Fees</b>			<b>0.90</b>	<b>\$315.00</b>

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<b><u>Date</u></b>	<b><u>Charges</u></b>	<b><u>Amount</u></b>
	Long Distance	1.10
<b>Total Charges</b>		
<b>Total Fees Plus Charges</b> \$316.10		

**BALCH & BINGHAM LLP**

ID: 113570-001  
Invoice # 748896

August 20, 2018  
Page 3

Re: WVCAD CDBG Programs

**Previous Invoices Outstanding**

<u>Invoice</u>	<u>Date</u>	<u>Amount Billed</u>	<u>Amount Paid</u>	<u>Amount Due</u>
740245	03/19/18	16,155.00	10,030.00	6,125.00
741975	04/18/18	6,527.50	0.00	6,527.50
743310	05/15/18	3,270.40	0.00	3,270.40
745103	06/15/18	2,578.60	0.00	2,578.60
747327	07/24/18	962.50	0.00	962.50
<b>Totals</b>		<b>29,494.00</b>	<b>10,030.00</b>	<b>19,464.00</b>

**Total Due From Previous Invoices:** **19,464.00**

BALCH & BINGHAM LLP

Community Advancement and Development  
Russell W Tarry, Deputy Director  
A Division of the West Virginia Development Office  
1900 Kanawha Boulevard East, Building 3, Suite 700  
Charleston, WV 25305

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Balance Due on Current Invoice	<hr/> \$316.10
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\*\*\* REMITTANCE COPY \*\*\*

*Please return this page with your payment*

**CDBG-DR**

**Total:**

**Pay Out of CDBG-DR**

**CDBG-DR Admin      \$      316.10**

**CDBG-DR Admin      \$      316.10**

**Invoice Total =      \$      316.10**

**Balch & Bingham**

**Invoice: 748896**

**Invoice Date: 8/20/2018**